Materials Innovation and Recycling Authority

# MEMORANDUM

**TO:** **MIRA Finance Committee**

**FROM:** Joel Freedman, Finance Committee Chairperson

**DATE:** December 5, 2014

**RE:** Notice of Regular Finance Committee Meeting

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There will be a telephonic meeting of the Finance Committee of the Materials Innovation and Recycling Authority (MIRA) Board of Directors on Thursday, December 11, 2014, at 10:30 a.m. The meeting will be open to the public at the MIRA office located at 100 Constitution Plaza, Hartford, CT 06103.

Pledge of Allegiance

A. Public Comment

B. Review and ***Approve*** – Nov. 13, 2014 Finance Committee Minutes (***Attachment 1***).

C. Discussion of RFP for Auditor Services for Fiscal Years 2015, 2016 and 2017 (***Attachment 2)***.

D. Discussion of FY 2016 Budget Development – CSWS (***Attachment 3***).

E. Discussion of FY 2016 Budget Development – Property Division (***Attachment 4***).

F. Discussion of FY 2014 Comprehensive Annual Financial Report

G. Discussion of Informational Reports Period ending October 31, 2014 (***Attachment 5***).

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| CSWS Financials | Property Division Financials |
| CSWS Electricity | MIRA Cash Flow |
| CSWS Solid Waste Summary | CSWS Improvement Fund |
| CSWS Recycling Summaries | Southeast Project and Authority |

H. Executive Session to discuss pending litigation and pending RFP responses, trade secrets, personnel matters, security matters, and feasibility estimates and evaluations.

I. Meeting schedule for calendar year 2015 pending adoption

cc: Don Stein, Chairman
Laurie Hunt, Esq.
Deepa Krishna
Eric Womack
Tom Kirk, President
Peter Egan
Cheryl Kaminsky
Mark Daley, CFO
Jeff Duvall
Tina Mateo